



ANNEXURE A

COVID-19 SAFETY PLAN

EVENT DATE: 20 & 21 November 2020
EVENT VENUE: MTO Longmore Forest / Gamtoos, Eastern Cape
EVENT TIMES: Friday, 14:00 to 00:00
Saturday, 09:00 to 19:00

COVID COMPLIANCE OFFICER:
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CORONAVIRUS
#COVID-19
Hotline: 0800 029 999

Precautions:

- 1 Wash your hands with soap for 20 seconds
- 2 Cough or sneeze into a tissue or your elbow
- 3 Avoid close contact with people who are sick

<https://sacoronavirus.co.za>

Algoa Rally Club (ARC) has received permission from MSA and the Department of Sport, Arts and Culture to resume MSA-sanctioned motorsport events, based on an approved Safety Plan by the event organiser to ensure events are run in a safe and responsible manner in the Covid-19 environment. **Refer MSA General Circular 6 of 2020** (can be downloaded from the MSA website www.motorsport.co.za)

The purpose of the COVID-19 Safety Plan is to help ensure that we actively mitigate the risk of COVID-19 in line with the best available health advice.

- NO MASK – NO ENTRY! Masks are to be worn at all times by all event attendees.
- All persons present at motorsport events shall ensure that they have access to alcohol-based hand sanitizers to promote hand cleanliness in the absence of soap and water.
- Social distancing requirements to be adhered to by all event attendees
- 1.5m minimum distance to be maintained between people
- NO ALCOHOL!!
- NO SPECTATORS ALLOWED!!

ABOUT COVID-19

COVID-19 is spread from person to person through close contact and droplets including:

- Direct contact with an infected person
- Contact with droplets from an infected person's cough or sneeze
- Touching contaminated objects or surfaces (like doorknobs, tables, equipment etc.) and then touching your mouth or face.

As COVID-19 is spread person-to-person through coughing, sneezing, touching contaminated surfaces, and close contact with infected individuals, there is a need to remain vigilant with cleaning and sanitising regimes at all times, and to take extra care with maintaining and promoting safe hygiene practices.

The most effective measures are good hygiene practices, additional sanitisation regimes, social distancing and keeping away from others if unwell.

WASHING HANDS AND SANITISING

- Regular hand washing is a great way to prevent the spread of germs and the virus.
- Wash hands with soap and water or an alcohol-based hand sanitiser. Increased cleaning and sanitation regime
- It is important to ensure regular cleaning of common contact surfaces, 'high touch' items and shared amenities, such as handles, work surfaces and equipment.
- NB: 70% alcohol-based sanitisers are highly flammable. Caution must be taken at all times.

FACE MASKS

- It is mandatory to wear face masks in public.
- Face-masks need to be worn and cleaned properly.
- The face-mask must cover the nose and mouth completely. Face-masks should not be lowered when speaking, coughing or sneezing.

PHYSICAL DISTANCING

- Physical distancing (also known as social distancing) is one of the most effective methods of reducing the spread of viruses.
- The more space between you and others the harder it is for the virus to spread.
- Handshakes, hugs and other forms of close contact are prohibited. Always maintain a distance of at least two metres from others.
- A minimum distance is deemed to be between 1.5m at all times

INTEGRITY

Having been granted the opportunity to resume our sport it is important that we all respect the guidelines and procedures put in place to minimise risk.

PROTOCOLS AND REGULATIONS AS PER MSA GENERAL CIRCULAR 6 OF 2020

- The 2020 Heinsport Night/Day Rally is a closed event.
- NO SPECTATORS WILL BE ALLOWED
- NO PERSONS UNDER THE AGE OF 18 UNLESS A COMPETITOR

NUMBER OF CREW PER VEHICLE

- An absolute minimum of team personnel is to attend per competition vehicle:
- A maximum of five (5) pre-approved persons per race vehicle (excluding the driver and navigator) will be allowed onto the event premises after successful completion of the daily temperature screening process of all personnel.
- Names, surname, ID number and contact details of each individual person must be submitted by no later than Monday, 16 November 2020 on the relevant MSA Attendance Questionnaire.

PRE-EVENT REQUIREMENTS

- All pre-event documentation is to be done electronically to prevent in-person contact as far as possible.
- Online entries must be submitted by no later than Friday, 13 November 2020.
- **NO ENTRY WILL BE ACCEPTED WITHOUT THE SPECIFIED DOCUMENTATION BEING COMPLETED IN ADVANCE OF THE EVENT AND BY NO LATER THAN MONDAY, 16 NOVEMBER 2020.**
- All persons permitted to be present at an event shall be required to complete the following designated COVID-19 related forms:
 - i. Attendance Register Questionnaire – must be completed and electronically submitted to the event organiser prior to the event.
 - ii. Daily Screening Questionnaire - must be completed, printed and handed to the screening personnel at the entrance to the venue on each day of the event.

TEMPERATURE SCREENING

- Temperature-screening is compulsory on Saturday and will be conducted by the Covid Officer on all persons prior to being allowed entry to the venue.
- Under no circumstances shall anyone with symptoms consistent with COVID-19 (such as fever, respiratory symptoms, shortness of breath, sore throat, cough, fatigue or lack of sense of smell) or who has tested positive for COVID-19, be admitted to a motorsport event.
- Should any person/s record a temperature indicative of potential COVID-19 signs they will be referred to the isolation area. All other occupants travelling in the same vehicle will be required to remain in their crew vehicle at the main entrance until such time as the potential risk patron has been retested.
- Re-screening will be conducted after 15 minutes. Should the re-screening deliver a negative result, this person and all other members in the crew vehicle will be granted permission to enter the venue. Should the person after re-screening still deliver a positive result the person must be referred to the coronavirus hotline – 0800 029 999 - for further instructions, which may include being referred for COVID-19 testing. The entire crew vehicle will be asked to return home and self-isolate.

Under no circumstances shall anyone attend a motorsport event if they have been

- Diagnosed with COVID-19 in the previous 14 days; or
- Been in contact with a known COVID-19 positive case in the previous 14 days.
- A complete register of event attendees and their contact details will be compiled for contact tracing purposes should this prove necessary.
- Any person with a recorded temperature of 37.5 degrees or higher will be denied access to the event and will be advised to return home, self-isolate and contact the government's coronavirus hotline – 0800 029 999 - for further instructions, which may include being referred for COVID-19 testing.
- If one (1) person in a crew vehicle fails, the screening process then all personnel in the crew vehicle will not be allowed entry to the premises.
- The temperature screening will be located at the service park entrance at Ferry Hotel. **Pre-race screening** will be operational as follows:
Friday, 20 November 2020 14h00 – 18:30
Saturday, 21 November 2020 08h30 – 10h30

Please note temperature screening is mandatory and will be conducted by the Covid Officer every time you enter the premises. If you leave the premises to go to the shops etc. you will be screened again when returning to the venue.

ACCESS PASSES

Access passes will be issued to individuals as per list submitted. Any person not on the list will be denied access.

- This list must include details of vehicle transporter driver.
- Each team will be allocated three vehicle access passes; this includes vehicle access pass for race vehicle transporter.
- Names of all vehicle drivers and occupants entering the premises to be indicated on the pre-submitted list.
- All access passes will be pre-packed per individual and only handed to the respective person on completion of the temperature screening process on the day.
- No additional passes will be available.

ON EVENT PROTOCOLS

SERVICE AREA

- The service area allocation will take social distancing into account.
- No VIP entertaining allowed.

- Team personnel shall confine themselves to their own pit areas, maintaining social distancing regulations. No socialising may take place during or after event.
- Masks must be worn at all times by all event attendees (except competitors when wearing full face crash helmets or a properly fitted fire-resistant balaclava, which must cover the mouth and nose at all times, with an open face helmet where these are permitted).
- All persons present at motorsport events shall ensure that they have access to alcohol-based hand sanitisers in order to promote hand cleanliness in the absence of soap and water.
- COVID-19 hygiene protocols must be adopted for equipment deployment and usage amongst race teams.
- Equipment including race vehicles must be thoroughly cleaned with disinfectant prior to deployment.
- Equipment must be deployed and operated by one (1) person wherever possible.
- Equipment must not be shared unless, absolutely necessary, in which case appropriate hygiene measures must be implemented.
- No passengers (this does not apply to legitimate navigators) are allowed in competition vehicles at any time. When there are two people present in a vehicle (driver and navigator) they must ensure that there is suitable airflow through the vehicle to protect themselves from possible infection.

ABLUTIONS

- Toilet Hire EC to provide ablutions according to stipulated regulations.
- Toilet Hire EC to provide mobile hand wash basins in ablution area.
- All equipment will be sanitised after every occupancy

RACE HQ

Race HQ is a restricted area with access control limited to four (4) persons at any given time

ENTRIES AND EVENT DECALS

- To minimise the potential risk no in-person documentation will be required.
- All licenses will be checked and approved electronically prior to acceptance of entry.
- Confirmed entry to the venue on Saturday by the temperature screening officials will serve as the driver / navigator sign-on register having been completed by the competitors.

INCIDENT REPORT FORMS

- No paper incident report forms will be handed out
- Electronic incident report forms for Saturday will be distributed with the event Road Books on Monday, 16 November 2020.

SCRUTINEERING

- No in-person scrutineering will be allowed.
- Self-declaration of vehicle safety and eligibility shall apply.
- Any technical inspections (whether as a result of a protest or not) must be held at a later date with the part/s in question properly sealed and stored for safekeeping by the Technical Delegate.

TECHNICAL INSPECTION

- Masks are compulsory
- Social distancing is compulsory
- Technical inspections may be carried out by the Technical Delegate if required by the CoC.

NOTICE BOARD

- There will be no physical Notice Board
- All race information including Final Instructions, Bulletins, Entry List, Start Orders, Results etc. will be posted on the Virtual Notice Board via Whatsapp on 2020 ARC INFORMATION
- The onus is on each team to ensure they have access to the Virtual Notice Board.

COMPETITORS BRIEFING

- There will be no in-person competitors briefing
- Competitors briefing will be electronic, and information published as a bulletin on the Virtual Notice Board.

PRE-RACE LINE UP, PARC FERME

- Only driver and navigator permitted
- No social gatherings with co-competitors
- Social distancing must be strictly adhered to
- Competitors to remain in vehicles as far as possible until race official assistance is completed.

FIRE, MEDICAL AND RECOVERY TEAM VEHICLES

- A maximum of two (2) people while in operation. Occupants must wear masks at all times.
- When not in operation, personnel to remain outside vehicles and maintain appropriate social distance.

PRIZE GIVING

- There will be no prize giving.
- As soon as competitors have completed their final loop they are to pack up their equipment and leave the venue. No post-event socialising may take place.

PROTESTS AND HEARINGS

- Protests and Stewards hearings at events involving race officials and competitors to be held electronically as far as practically possible to minimize in-person contact.

FOOD & BEVERAGE FACILITIES

- There will be food and beverage facilities for the duration of the event.
- Each individual team must place their order for their food and beverages at the Hotel Reception. No alcohol is permitted.
- Consumption of all food and beverages to take place in allocated pits only. No sharing of food or beverages is allowed.